

REGULATION No 55/12/13

of the Rector of the Silesian University of Technology

of 3rd June 2013

on foreign nationals undertaking and continuing studies at the Silesian University of Technology

Under Article 66 section 2 and article 43 of The Higher Education Law Act of 27th July 2005 /final text Journal of Laws of 2012, item 572, as amended/ and under Foreign Nationals Act of 13th June 2003 /final version Journal of Laws of 2011, No 264, item 1573, as amended/, as well as under the directive by the Ministry of Science and Higher Education of 12th October 2006 concerning foreign nationals who undertake and continue studies and training and participate in research and development work /Journal of Laws No 190, item 1406, as amended/, the following regulations shall come into effect:

§ 1

As defined by the provisions of Polish law, each person without a Polish citizenship is considered a foreign national.

§ 2

1. In order to undertake first-cycle /BSc/ studies, second-cycle/MSc/ studies, third-cycle /PhD/ studies or post-diploma studies at the SUT, foreign nationals must possess a relevant legalized document which entitles them to undertake such studies in the country of issue.
2. Legalization of such documents is carried out by a Polish consular post in the country of issue.
3. If the country of issue is party to the Apostille Convention which dispenses with the requirement to legalize foreign official documents /Journal of Laws of 2005 No112, item 938/, then only an Apostille certificate should be attached to the document.
4. A foreign school-leaving certificate should be submitted together with its translation into Polish by a state-certified translator and with a confirmation by the Board of Education/Kuratorium Oświaty/, in accordance with the directive by the Minister of Science and Education of 6th April 2006 on the confirmation of school certificates and school-leaving certificates/maturity exams/ obtained abroad. /Journal of Laws No63, item443/. Such confirmation is not needed for the school-leaving certificates obtained in the countries which have an agreement with the Republic of Poland on recognition of educational documents.
5. Upon request of an applicant wishing to undertake second-cycle or third-cycle studies, the Faculty's Council of a given field of study may confirm a foreign university degree, in accordance with the directive by the Ministry of Science and Higher Education of 1st September 2011 concerning the confirmation of university degrees obtained abroad / Journal of Laws No 196, item1168/, or it may exempt an applicant from the requirement of confirming a university degree.

§ 3

1. Foreign nationals who apply to take up studies or post-diploma studies at the SUT are required :

- a/to have a visa or a residence permit or any other document which entitles them to stay in the Republic of Poland,
 - b/ to be in good health, which should be proven by a doctor's certificate stating that no contraindications exist for the applicant to take up studies in a given field,
 - c/to have an insurance policy against illness or unfortunate incidents , valid for the period of study in Poland , or have the European Health Insurance Card, or take up insurance in the National Health Fund as soon as they have started studies,
 - d/ to submit the personal information form /annex 1 to the Regulation/,
 - e/to pay 200€ enrolment fee into the account of the University.
2. If the studies taken up by foreign nationals at the SUT are conducted in the Polish language, applicants are required :
 - 1/to complete a year-long preparatory course to enable them to study in Polish, in units designated by the Appropriate Minister with respect to higher education, or
 - 2/to possess a certificate in Polish as a foreign language issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or
 - 3/ to obtain a confirmation by the SUT that their command of the Polish language is adequate and sufficient to take up studies in Polish.
 3. If the studies taken up by foreign nationals at the SUT are conducted in a foreign language, applicants should have a document which would confirm their knowledge of that language at B2 level or higher.

§ 4

1. The following foreign nationals may undertake and continue education under the rules applicable to Polish citizens:
 - a/foreign nationals who were granted the right of settlement,
 - b/foreign nationals with the refugee status , granted in the Republic of Poland,
 - c/foreign nationals eligible for temporary protection on the territory of the RP,
 - d/migrating employees who are citizens of a member state of the European Union, Swiss Confederation, or a member state of the European Free Trade Agreement, a party to the European Economic Area Agreement /i.e. Island, Lichtenstein, Norway/, including their family members if they abide on the territory of the RP,
 - e/ foreign nationals who , on the territory of the RP, were granted a long-term resident status of European Communities,
 - f/foreign nationals who, on the territory of the RP, were granted a fixed-term residence permit , pursuant to article 53 section 1 point 7,13,14 in the Foreign Nationals Act of 13th June 2003 /Journal of Laws No 128, item 1175, as amended/,
 - g/foreign nationals who were granted complementary protection on the territory of the RP,
 - h/citizens of the member states of the European Union, member states of EFTA – EEA or Swiss Confederation, including their family members with the permanent residence permit
2. Foreign nationals , as defined in section 1, are admitted to the SUT following a qualification procedure established by the Senate of the SUT for candidates with Polish citizenship. The admission decision is made by the Rector after he has consulted the director of the basic unit.
3. After admission, foreign nationals as defined in section 1, acquire the right for social security benefits financed by the state budget.
4. If foreign nationals participate in chargeable forms of education , organized by the university /such as extramural studies, post-diploma studies, courses conducted in a foreign language/ , they incur the same tuition fees as the citizens of the RP.
5. The citizens of member states of the European Union, member states of EFTA-EEA and Switzerland and members of their families , not referred to in section 1, may take up and continue studies, PhD studies, and other forms of education as well as participate in research

and development work in accordance with the rules applicable to Polish citizens, with the provision that they are not entitled to receive maintenance grant, disability grant or social benefits. They also have an alternative option to apply to study and continue education under terms and conditions applicable to third-country nationals.

§ 5

1. Persons with a valid Polish Card are entitled to take up and continue studies /education/either in accordance with the rules applicable to Polish citizens, which entails the right to apply for all the kinds of financial support provided for students and PhD students with Polish citizenship, or under terms and conditions non-applicable to the citizens of the RP.
2. If they take up and continue studies under terms and conditions non-applicable to Polish citizens, they cannot apply for maintenance grants paid by the university out of the state subsidies towards non-repayable financial aid for students and PhD students.
3. Foreign nationals choose which form of enrolment at the university they wish to follow by submitting a written declaration attached to the documents.

§ 6

1. Foreign nationals who take up studies under terms and conditions non-applicable to Polish citizens can do so:
 - 1/as holders of scholarship granted by the Polish side /the RP government/,
 - 2/as holders of scholarship granted by the sending side /the government of another country/,
 - 3/without tuition fees or scholarship benefits. Application for admission to the university on such basis can be made as part of international agreements or aid programs offered to certain countries by the Polish government, and it should be made through the appropriate institutions of a given country or Polish diplomatic posts or consulates,
 - 4/ on tuition fee basis. The fees charged for studying at the SUT are specified in annex 2 to the Regulation. Foreign nationals of Polish origin who take up tuition fee –based studies conducted in the Polish language will have the fee reduced by 30%.
2. Tuition fees referred to in section 1 point 4/ are to be paid into the bank account of the SUT in PLN according to the Euro average exchange rate given by NBP/National Bank of Poland/ on the day of the payment.
3. The payment is to be made for the whole period of study, the deadline being the day the course starts or the day the exam is taken.
4. If a foreign national takes up studies for a shorter period of time than the whole academic year, then the fee is calculated in proportion to the actual length of tuition.
5. In justified instances, a student can apply to the Rector to have the deadline for payment extended or to be allowed to pay in installments, separately for each academic year and semester.
6. In the case of a substantiated difficult financial situation of a foreign national, or if he/she should take up a second course of studies on tuition fee basis, then the Rector may reduce the fee or exempt the student from payment altogether, provided that the student applies for such reduction/exemption.
7. Tuition fees are non-refundable, with the provision of section 8.
8. Tuition fees may be refunded for the period of time in which a foreign national does not study if the student is on leave or has had to quit studies due to health problems, which must be confirmed with a doctor's certificate, or due to a random incident, which must be substantiated.

§ 8

Foreign nationals who undertake studies at the SUT as part of agreements between universities study in accordance with the principles specified in those agreements.

Rector of the Silesian University of Technology

Prof. Andrzej Karbownik, PhD,DSc /Eng/